

# Rapid month end reporting – by day three or less

**Location: ACCA, Ground floor, The Adelphi, 1-11 John Adam Street London, WC2N**

**£550**

**Date: Monday 10 June 2019**

## Programme overview

This is the first step that a finance team needs to make on the journey to becoming a lean accounting function. David Parmenter has presented this workshop successfully to over 2,000 attendees; and it has had a profound impact across organisations in the private, public and non-profit sectors.

David has yet to find an organisation that cannot achieve day three reporting if they apply his methodology, developed from the better practices of hundreds of fast reporting organisations. Month end reporting by day one is being achieved by some leading organisations around the world. While day one reporting may not be a goal you wish to achieve, day three reporting may well be. Attending this workshop will provide an impetus to shorten your month end reporting process.

## Programme description

This masterclass will cover:

The quick and easy improvements that can be applied on your next month-end	<ul style="list-style-type: none"><li>• Why the need for change – case studies on quick month-end and year-end reporting</li><li>• Lean better practices to complete <b>your next month-end</b> within three days</li><li>• Quality assurance processes for error free reports</li></ul>
Long term practices to lock in additional benefits	<ul style="list-style-type: none"><li>• Long term improvements to month-end (closing on the same day each month, Board reporting etc)</li><li>• Lean informative one-page reporting (CEO finance report and a Board dashboard on one A3 page, use of better graphics)</li><li>• Technology you need to use for accounts payable, consolidation, collaborative disclosure management, drill down applications</li><li>• How to bring these gains into a fast close at year-end</li></ul>

The soft skills that will lock in this change	<ul style="list-style-type: none"> <li>• How to sell and lead the change (lessons from the world experts)</li> <li>• Working smarter - Lean methodologies (Scrum, Kanban, post-it re-engineering)</li> </ul>
---	--

### What you can gain

On successful completion of this course, you will be able to:

- Complete your next month-end by three working days, error free
- Finish your year-end swiftly without unnecessary adjustments
- Deliver informative reports on one page that will be admired
- Use agile techniques to get the finance team working smarter

### Who Should Attend?

Finance directors, CFOs or financial controllers. Management accountants and financial accountants, consultants and contractors who are an acting CFO.

**Investment: The workshop fees are £550. The course comes with a whitepaper and associated electronic media valued at £100.**

[To register](#)

### Presenter

**David Parmenter FCA (England & Wales)** is an international presenter who is known for his thought-provoking workshops and for his ability to facilitate sharing of ideas and practices by attendees. He is a leading expert in 21st century lean practices that help get the finance team future ready. David is also known for his ground-breaking KPI methodology. He has presented in over 30 countries and published four books including Winning CFOs and Key Performance Indicators.

David has worked for EY, BP Oil and PwC, among others.

Visit [davidparmenter.com](http://davidparmenter.com) for access to his articles, white papers and books.

### Programme

Time	Session
08:30	Registration commences
09:00	Morning session begins

Time	Session
10:45	Break — refreshments & networking
11:00	Morning session continues
12:30	Lunch
13:15	Afternoon session begins
14:45	Break — refreshments & networking
15:00	Afternoon session continues
16:45	Day concludes

### **Testimonials From Around The World**

*"Previously we were (if we were lucky) managing to finalise end of month by the 15th of the month (i.e. day 11 - give or take) so you can imagine our reaction when we were advised that management reports needed to be submitted to the UK by day 5. Not possible...or so we thought.*

*After attending your workshop you will be pleased to know that I (with the assistance of my team) have managed to complete June end of month for all 6 entities and handed them to my CFO (so he can prepare what he needs to do) by day 3 and a half. So I just wanted to say a big thanks! The impossible now seems possible."*

**Melissa O'Brien, Accountant, MRC SPF Pty Ltd, Western Australia**

*"We attended your fast month-end workshop and have implemented it immediately. We delivered the February month end reports by mid-day on day two!! We normally delivered the month-end by day 10 to 12. Next step is the streamlining of the reports."*

**Colin Barnes | Chief Financial Officer | GS1 Australia**

*"I attended your 'quick month-end reporting – day three of less' course in September last year. Within a month of your course, we moved from 8 days to 5 fairly easily and then having got year end out of the way we pushed on and I am pleased to report that we just posted our February management accounts in 3 days. This is somewhat of a record for us given that we were taking north of 20 days around 3 years ago."*

**Paul Bowers, Senior Finance Manager, Craegmoor**

*My colleague Nichole and I attended your course yesterday and found it very valuable. This morning we did a Post-It session with the tasks and we are aiming to have our standard reporting pack completed by day 3 for September compared to day 7-9 currently. We've contacted the bank to close off credit cards earlier and are in the process of speaking to suppliers. I am also keen to do a one-page A3 report for the Board.*

*Thanks again David. I really enjoyed the course and will be on the lookout for more of your CAANZ courses in the future.*

**Nicola Chu, Senior Accountant, Research & Education, Advanced Network New Zealand**

*"After your course we moved from 8 days to 3 days"*

**Paul Bowers, Finance Director, Craegmoor, United Kingdom Power Reserve, Birmingham, UK**

*"Excellent ideas on how to remove unnecessary work"*

**Mr John Donnelly, Corporate and European Finance Manager, Infineum UK Ltd**